

# PRIVACY NOTICE FOR PROSPECTS & CUSTOMERS

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Imerys undertakes to provide the highest level of protection for the **personal data of its prospects and customers**, in accordance with the European Regulation 2016/79 of 27 April 2016 relating to the protection of individuals with regard to the processing of personal data and the free movement of such data (“GDPR”).

This **Privacy Notice for Prospects & Customers** provides you with key information on the processing of your personal data in a concise and clear manner.

## Who is the data controller?

You are providing your personal data to either Imerys SA (a French Public Limited Company (“*Société Anonyme*”) with a Board of Directors governed by French law, which registered office is located at 43 quai de Grenelle, 75015 Paris, registered at the Paris Trade and Companies Register under number 562 008 151) or to an Imerys group’s subsidiary (both hereafter referred to as the “Company”). The Company is acting as the data controller.

In its capacity as the parent company of the Imerys group’s subsidiaries, Imerys SA may act as a data processor for some data processing in the name and on behalf of the Imerys group’s subsidiaries under an intragroup Data Processing Agreement.

## How to contact us?

If you have any questions relating to the processing of your personal data by the Company or want to exercise one of your personal data protection rights, please use the following contact details:

- by email: [dpo@imerys.com](mailto:dpo@imerys.com)
- by letter: Data Protection Officer, Imerys SA, 43, quai de Grenelle, 75015 Paris, France

## What personal data do we collect?

Personal data is any information relating to an identified or identifiable natural person. An identifiable natural person is a person who can be identified, directly or indirectly, in particular by reference to an identifier, such as a name, an identification number, location data, an online identity, or to one or more factors specific to their physical, physiological, genetic, mental, economic, cultural or social identity.

The Company collects only personal data that is appropriate, relevant, accurate (or updated) and limited to the absolute minimum necessary for the processing activities.

The below table provides the list of personal data that the Company collects in relation to its prospects and customers. It is highlighted that some additional personal data can be collected in compliance with local regulations.

When engaging with our prospects and customers, we may collect the following personal data of the prospect/customer’s contacts and representatives, including purchasing representatives, price negotiators, accounts payable representatives, bill of lading recipients, lab technicians, and certificate of analysis recipient of our customers when applicable:

Data Category	Collected Data
Personally identifiable data	<ul style="list-style-type: none"><li>• First name and last name</li></ul>

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Data Category	Collected Data
Professional life data	<ul style="list-style-type: none"> <li>Job position and department</li> <li>Work email address</li> <li>Work physical address</li> <li>Work phone number</li> </ul>

## How long do we keep your personal data?

Imerys retains the personal data of:

- its prospects for a maximum period of 5 years after the prospect is no longer active;
- its customers for the duration of the commercial agreement and for a maximum period of 5 years from the effective termination date of the commercial agreement.

## Why do we process your personal data?

The following table identifies the business reasons (i.e. "Purpose") and the primary lawful ground (i.e. "Lawful basis") for processing your personal data.

Any sensitive personal data provided to the Company is processed by the Company only if necessary for the Company to comply with a legal obligation or, alternatively, if you have expressly consented to such processing.

Imerys Processing	Purpose	Lawful basis
Management of the relations with prospects	Maintain prospect master data	Legitimate interest ▾
	Send emailing	Legitimate interest ▾
	Send newsletters	Legitimate interest ▾
	Reply to messages and requests for information sent by prospects (via the Contact Us form on imerys.com website for instance)	Legitimate interest ▾
Management of call for tenders and contracts	Respond to call for tenders or quotation requests	Legitimate interest ▾
	Create, negotiate and sign sales contracts	Contract obligation ▾
Management of the order to cash process with customers	Receive & process orders	Contract obligation ▾
	Deliver products	Contract obligation ▾

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Imerys Processing	Purpose	Lawful basis
	Issue invoices & collect cash	Legitimate interest ▾
Management customer care	Maintain customer master data	Contract obligation ▾
	Respond to customer standard requests (including document requests, information requests, etc.)	Contract obligation ▾
	Respond to customer claims	Contract obligation ▾
	Send emailing	Legitimate interest ▾
	Send newsletters	Legitimate interest ▾

## Do we share or transfer your personal data?

Within the framework of the use and processing of your data, the Company may transfer your data to the following Group entities and/or type of subcontractors:

- Imerys SA and any Imerys group subsidiaries;
- Technical and IT service providers and/or subcontractors of the Company who need to be informed of part of your data;
- Accounting firms;
- Training organisations;
- Banking institutions;
- Legal advice organisations.

Imerys contractually ensures that each of these entities receiving your data guarantees the absolute confidentiality of the data communicated to it and undertakes to process it solely for the purposes of its intervention and in compliance with the regulations in force concerning data protection.

Your data may be shared with the above-mentioned parties, in particular in the following situations and conditions:

- to enable the Company to meet its legal and regulatory obligations in the framework of its activity;
- if required by law, the Company may pass on your data to pursue claims made against it and to comply with administrative and legal proceedings.

As part of the handling of your personal data, the Company may transfer all or part of your personal data to certain of its service providers or subcontractors established in a country outside the European Union.

- In this case, the Company takes all appropriate measures to control such transfers, to ensure an adequate level of protection in the country concerned and to guarantee the security and confidentiality of your data, through the commitment of the entities processing your data by signing standard contractual clauses adopted and approved by the European Commission or through any other mechanism recognised by the laws and regulations in force.

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- If your data has been transferred outside the European Union, you may request a copy of the relevant contractual clauses and details of where your data has been transferred in order to exercise your rights.

## What are your personal data protection rights?

In accordance with the GDPR, you have the following rights:

- Right to access your data: You have the right to access and request the Company for a copy of your personal data.
- Right to rectification: You have the right to request that the Company corrects any information you believe is inaccurate and completes the information you believe is incomplete.
- Right to erasure: You have the right to request that the Company erases your personal data.
- Right to withdraw consent: Where processing is based on your consent, you have the right to withdraw consent at any time, without affecting the lawfulness of processing based on consent before its withdrawal.
- Right to restriction of processing in limited conditions: You have the right to request that the Company restricts the processing of your personal data.
- Right to object processing: You have the right to object to the Company's processing of your personal data.
- Right to data portability: You have the right to request that the Company transfers the data that it has collected to another organisation or directly to you.
- Right not to be subject to a decision based solely on automated processing of your data which is likely to produce legal consequences concerning you or significantly affect you.
- Right to determine what happens to your data after your death and to choose whether or not the Company discloses your data to a previously designated third party. In the event of your death, and in the absence of instructions from you, the Company undertakes to destroy your data, unless its conservation is necessary for documentary purposes or to meet a legal obligation.
- Right to find out the location of the recipient of your data when it has been transferred outside the European Union and to obtain a copy of the standard contractual clause governing this transfer.
- Right to complain to your supervisory authority: You have the right to contact a national supervisory authority to bring a complaint in relation with the processing by the Company of your personal data.

Please note that your exercise of these rights may legally be subject to certain exceptions or conditions.

If you would like to exercise any of these rights, you may contact us (see section headed "How to contact us?"). In such a case, the Company has one (1) month to respond to you, unless your request is complex or you make several requests in which case the Company may require up to three (3) months to respond.

## Changes to this privacy notice

The Company reserves the right to make any changes to this privacy notice at any time, in particular in order to comply with legal and regulatory requirements applicable to the protection of personal data.